

Volunteer Clearances

Volunteer opportunities that include interactions with agency clients or sensitive information often require that volunteers complete a background check. These requirements vary between agencies so it's important to know what clearances you need for your specific opportunity. These are the most commonly required clearances for volunteers in Pennsylvania:

PA ChildLine Clearance

1. Link (<https://www.compass.state.pa.us/cwis/public/home>)
2. Click "Create Individual Account"
3. Click "Next"
4. Fill in your information, Click "Next"
5. You will receive an email with your account password
6. Follow site steps to receive your clearance

PA Criminal History Check

7. Link (<https://epatch.state.pa.us>)
8. Click "New Record Check"
9. Click "Accept Terms and Conditions"
10. Fill in your information, Click "Next"
11. Click "Proceed"
12. Fill in your information, Click "Enter this Request"
13. The screen will refresh, Click "View Queued Record Check Requests"
14. Click "Submit"
15. Click the control number by your name, Click "Certification Form" to receive your clearance

FBI Criminal History Check

16. Link (<https://uenroll.identogo.com>) or call (1-844-321-2101)
17. Enter the service code "1kG6ZJ"
18. Fill in your information, create an appointment
19. There is a \$22.60 fee for fingerprint service
20. Bring two forms of identification to you appointment

Visit KeepKidsSafe.gov for more state information about clearances.